



A JOURNEY WITH JESUS

PARENT PLAYBOOK



Table of Contents

Roads Kidz Vision Statement	pg. 2
Check-In	pg. 3
Checkout	pg. 3
Discipline	pg. 3
Two Person Rule	pg. 4
Accidents	pg. 4
Paging Parents/Removing Children from Class	pg. 4
Allergy Awareness/Food and Drink	pg. 4
Fire Safety	pg. 4
Tornado Safety	pg. 4
Wellness Policy for Children and Crew	pg. 5
Fresh Start	pg. 6
Baptism	pg. 7
Kidz Crew Directory	pg. 8

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ROADS KIDZ VISION

Dear Parents,

Welcome to Roads Kidz! Our vision for Roads Kidz is to connect and partner with parents and families to help guide and lead their children in their journey with Jesus, and to equip and train mighty warriors for His Kingdom. We believe God wants them to know Him, Love Him, Love His House and Love His People. We are fervently seeking after the heart of the Father for His children.

Training and equipping young warriors for the Kingdom of God is our WHAT. It's WHAT we do. How do we do it? We train them to know Him and love Him. In this, they will also know who they are. They must have their own relationship with Holy Spirit. Everything they do will be motivated by their love and from their relationship with Him. Their training and equipping comes from this place. Training them to walk, to journey with Jesus.

We are all on a journey with Jesus. We are on our own individual journey, but also, we are on a journey together as the family of God, His Church, His Bride. There are many paths that we will take along our journey with Him, but the end goal is the same. The end goal of each and every journey is JESUS. It will always be JESUS.

All parts of our service are specific and appropriate to each age group. Our children are learning about our Heavenly Father...that we are created by Him and for Him. We are learning about Jesus, our Savior, Friend and King....and the promise we have in the Holy Spirit. In every classroom we are providing and modeling praise and worship, teaching biblical foundations from the living Word of God, and providing powerful prayer and encounter opportunities. As our children grow in their relationship with Holy Spirit and begin to discover their gifts, we provide opportunities for them to practice and develop those giftings in service. Our children are not only learning the importance of connecting and growing in relationship with God, but also with each other as the body of Christ.

Roads Kidz is available for all children, ages 1 year old through 5th grade & under 12 yrs of age. We also have an infant nursery available where moms and dads are able to provide for the needs of their child under 1 year of age.

In Roads Kidz, we consider it a great honor and privilege to partner with families, in equipping and training mighty warriors for the Kingdom of God.

Like arrows in the hand of a warrior, so are the children of one's youth. - Psalm 127:4 NKJV



Click the link or scan the QR code/click the link to hear a short message from Pastor Charla.

<https://youtu.be/ETbqv2Zk4DU>

SERVE TIME POLICIES & PROCEDURES

CHECK-IN

For your family's first visit to The Roads Church, your family will first connect with one of our Roads Kidz Check-In Hosts. We will gather pertinent information from you as a parent(s)/guardian(s) for your family. We use a check-in system called *Planning Center Online* to print specific names tags for each child attending our services. This is a safety feature we have set in place for our children and families. The child's name tag will state their name and will produce a unique security number. All children must have a name tag on in order to enter a classroom. We ask that those tags remain on a child for the remainder of the service. For those attending the Alley, he/she will need to also take a roster name tag with them to enter the room.

This system will also produce a parent security tag. Parents/guardians will need to present this tag to our Crew Leads at the end of service in order to retrieve their child from the classroom. After your first initial check-in with Roads Kidz, you will be able to check-in your child(ren) at one of our self check-in stations. A Roads Kidz Check-In Host will be ready and available to help assist you in this process.

Kidz check-in ends at 11:00am. Rooms are closed after 11:00am. Be sure to drop your child off before 11:00am. ***A PARENT/GUARDIAN MUST REMAIN IN THE BUILDING WHILE CHILD IS ATTENDING ROADS KIDZ MINISTRY.***

CHECK-OUT

Roads Kidz child checkout is at 12:15pm. Upon check-out, a child will only be allowed to go with a parent/guardian presenting a security tag with a numeric code that coincides with the one on the child's name tag. We ask that parents/guardians notify crew leads at check-in if the child will be checked-out by someone other than themselves. Our crew will document this information on our check-out sheet. If a security tag has been lost, we ask that parents please see a child Check-in Host, Service Coordinator, Kidz Director to assist you in this process, which includes: photo identification must be presented and matched with the guardian name in the child's household listed in PCO. This is a necessary process for EVERY family in our church. We ask that any person picking up or dropping off a child be at least 16 years of age.

DISCIPLINE

It is the heart of our children's ministry to make every effort possible to ensure the safety and well-being of every child and crew member that is in our area. There can be occasions where some children have a difficult time adjusting to a classroom environment. If a child fails to obey the rules, he or she will receive verbal redirection and correction in a loving, life-giving manner, explaining what rule was violated and the behavior that is expected. If the behavior continues, we will again ask the child to stop the current activity and redirect them to a new activity. A third violation will result in the parent being paged or informed of the behavior after the service. Under no circumstances will any physical or demeaning punishment ever be used against a child.

TWO PERSON RULE

No crew member will be left alone with a child(ren). There will be a minimum of 2 adults in the room before we open doors to the classroom to receive children into the room. If the child requires personal assistance, a second volunteer must be within sight of the child and an assisting volunteer.

ACCIDENTS

Accidents happen. If an accident arises, the Kidz Director will be contacted and an accident report will be filled out by a Crew Leader immediately following the care of your child.

PAGING PARENTS / REMOVING CHILDREN FROM THE CLASS

If a child is crying uncontrollably, our crew will pray over them and try singing, rocking, reading, etc. to do our best to calm them. Our crew leader will page the parent if the child does not calm down after 10 minutes. We may also page a parent for persistent discipline issues or if an illness is recognized.

ALLERGY AWARENESS / FOOD AND DRINK

Please remember that nuts, peanut butter, any products containing nuts, or any food processed with nuts may not be brought into the Roads Kidz classrooms. We do have some gluten free snack options available as well.

FIRE SAFETY

- If the fire alarm goes off, children will be gathered in a line by the fire escape (by the door), and will exit accordingly.
- A Director will assist in reuniting children with parents. The same check-in/check-out procedures will be used: a coordinating parent tag, as well as a photo ID.

TORNADO SAFETY

- In case of a tornado warning, all crew members and children must report to the designated area for shelter.
- A director will assist in reuniting children with parents. The same check-in/check-out procedures will be used: a coordinating parent tag, as well as a photo ID.

PARENT PASSES

Parents may contact the Roads Kidz Director and/or Kidz Pastor about this process. Parents may obtain a pass to the room to help in the weaning process of their child after three consecutive times of their child not staying in the room. All parents entering the classroom must have a clear background check and their pass must be pre-approved by the Kidz Pastor. All Kidz crew leads will be notified ahead of time of parent passes.

PARENT/CHILD TRANSITION PROCESS

We have established a step-by-step process to help children that have a hard time attending Kidz services to transition into their age appropriate Kidz room. ***This is a process that the parent/guardian must agree to in order to receive a parent pass to attend Roads Kidz with their child.*** It is important that you diligently follow this process step-by step with consistency. We have found this process to be very successful when done with diligence and consistency.

Below includes what will take place before the transition process begins:

- ☐ Step 1: Parent/guardian will have a conversation with campus director/pastor explaining the process and answering any questions parent/guardian may have about the process. Parent/guardian agrees to the process.
- ☐ Step 2: Parent/guardian will complete a background check for The Roads Church.
- ☐ Step 3: Parent/guardian background check is cleared. Campus Director/Pastor will notify parent/guardian and will agree upon a start date for the transition process.
- ☐ Step 4: Campus Director/Pastor will notify Kidz Service Coordinator and Director/Leads in the room the child attends about the parent/child starting the transition process.
- ☐ Step 5: Upon check-in each week, parent/guardian will need to check in with the service coordinator to receive a parent pass name tag, before entering the room.

Below are the steps for the actual transition process:

- ☐ Step 1: Parent/guardian stays with the child the entire service.
- ☐ Step 2: Parent/guardian leaves with 10 minutes remaining in the service and exits the Kidz area.
- ☐ Step 3: Parent/guardian leaves with 30 minutes remaining in the service and exits the Kidz area.
- ☐ Step 4: Parent/guardian leaves after the first 30 minutes of service and exits the Kidz area.
- ☐ Step 5: Parent/guardian leaves after the first 10 minutes of service and exits the Kidz area.
- ☐ Step 6: 1st successful drop off.
- ☐ Step 7: 2nd successful drop off.
- ☐ Step 8: 3rd successful drop off.

***Before and after each step, our Kidz Campus Director/Pastor will touch base with parent/guardian to talk through/remind of the current step.

***The Kidz team lead will notify parent/guardian when it is time to exit the room and Kidz area at each step.

***Some children complete the steps faster than others. Some children require a step(s) to be repeated. And, that's okay! As long as we are faithfully and consistently following the process.

WELLNESS POLICY FOR CHILDREN AND CREW MEMBERS

To ensure the health of the other children and crew members, we ask that sick children and sick Crew Members not attend any children's ministry event. It is recommended that a child does not attend church when any of the following symptoms are present:

- **Fever** - a temperature of 99.5 or greater within 24 hours. The child should be fever free without the aid of Tylenol or Ibuprofen.
- **Runny Nose** – the nose needs to be continuously wiped whether it is green or clear drainage. Lots of children have runny noses from allergies or teething, etc; please use your parental discretion.
- **Coughing** – continuous or consistent coughing (more than once every 5 minutes) is usually a sign of a virus or a bacterial infection.
- **Vomiting** – children who have vomited within 24 hours should not attend.
- **Diarrhea** – increased frequency and a change in texture for your particular child, noting that each child's habits are different.
- **Eye Discharge** – if discharge is wiped away and new discharge immediately returns, or if there is redness, an underlying infection is probably present and the child could be contagious.
- **Ear Infections** – are not contagious, but the virus that generally causes them can be. The virus caused by ear infections also can bring a very runny nose, fever, and irritability. The child should be held out if they have any of the symptoms that correspond to the ear infection.
- **Antibiotics** – a child is no longer contagious once they have been on antibiotics for 24 hours if they are without fever.
- **Rash** – There are many possible sources of rashes. If your child has a rash, please inform the volunteers of the source. If it is contagious or you do not know the cause of the rash, please keep your child out of class.
- **Open Sores/Wounds** – open sores and wounds must be covered up for a child to be in our Kidz rooms to prevent spreading bacteria, anything possibly contagious, etc.

*****If a child is brought to class with any of these symptoms, they will not be permitted to stay in the classroom.**

*All children and Crew Members must be symptom-free without medication for 24 hours straight before returning to The Roads Kidz area. When it is known that children have been exposed to an illness that is easily transferable, parents and Crew Members in the exposed area will be advised.

FRESH START

Is my child ready to ask Jesus to be Lord of their life?

Use the following 5 questions to help you determine if your child is ready to ask Jesus to be the Lord of their life. The main goal is to determine if your child recognizes that their own sin separates them from God and that Jesus' death on the cross makes them right with God. You will also find some things to say if your child doesn't seem to be grasping these spiritual concepts. Read the suggested verses as tools to help you.

Who is Jesus? Look up Matthew 3:16-17.

This is an easy question to answer and will get your child comfortable with answering questions. Their answer will be pretty simple - *"He is God's Son."*

What is sin? Then ask: Have you ever sinned? Look up Romans 3:23.

Younger kids may not understand the word sin. In Roads Kidz, we teach that sin is lying, cheating, stealing, angry outbursts, doing bad things, saying bad things, thinking bad things, etc. Talk about these things with your child recognizing that all of us sin. Feel free to help by talking about things that you may do wrong and how they get in the way of your friendship with God. Ultimately, you're looking for your child to identify specific things they do wrong.

What did Jesus do on the cross? Why did He have to die? Look up 1 Corinthians 15:3-4.

Again, these should be simple responses - *"Jesus died on the cross,"* or *"Jesus died for our sins,"* or *"So we could be forgiven."*

NOTE: If you don't feel that your child understands either what sin is or that Jesus died to take our sins away, then simply table the discussion. You might say something like, *"I'd like us to keep talking about this more over the next few weeks/months."*

What happens to our sin when we ask Jesus to forgive us and we say or confess our sins out loud? Look up 1 John 1:9.

Most responses will be very simple - *"Jesus takes away our sins."*

Do you want to ask Jesus to be the Lord of your life?

If yes, then great! This is the best part. Here is a prayer you may use. Have your child repeat each line after you.

"Dear Jesus, I admit that I am a sinner. I believe that you are God's Son and that you died on the cross for my sin, to save me. Thank you for dying on the cross. I believe that you rose from the dead to give me new life. I want you to be the leader and the Lord of my life. Be my Savior. Help me to live my life for you. Thank you for loving me and thank you for saving me. Amen!"

Congratulations!

You've just led your child into a relationship with Jesus! There are few experiences as valuable as this! The next steps are very important. Encourage your child to read their Bible regularly or better yet, spend time reading to them/with them. A next step would be to also speak with them about being baptized into Holy Spirit as well as water baptism.

WATER BAPTISM

The next step after receiving a Fresh Start is Baptism.

As a follower of Christ, we should make our decision public by being baptized. This can happen at church during our 10:30 AM service on the 1st Sunday of the month. Water baptism is a picture of what Jesus did on the cross and we get to take up our cross and die to our old self. He tells us to be baptized to show others that we follow Him. Here are some things to talk about with your child.

Say: *Baptism is when we go under the water, symbolizing:*

- 1. Washing away all the dirty stuff - our sins.*
- 2. Jesus' death and resurrection - Jesus died and came back to life again on the third day.*

****Look up and read together - Matthew 3:1-16, Matthew 28:16-20, John 3:1-21.***

Ask: *Does this mean you'll never sin again? Look up 1 John 1:8-10 and Romans 6:1-5.*

No. You should not live a life that chooses sin, but we do continue to make mistakes (sin).

Ask: *When you sin again, what do you do?*

Most kids are worried about getting in trouble by Mom or Dad when they do something wrong, so it's hard for them to not connect "getting in trouble" when we talk about God and sin. Make sure they understand that it's by the grace and love of Jesus and our relationship with Him that our sins are forgiven.

We want to talk to God in prayer about our mistakes and sins, and sometimes to the person we have done wrong to if we need to ask for their forgiveness. When we recognize that we have made a mistake or sin, we want to repent, or turn away from it, to not do it again.

Call our offices to register your child for baptism, which is held every 1st Sunday of the month during our 10:30AM service.

Norris City Campus at: 618-378-3959

Mount Carmel Campus at: 618-262-9777

Carlinville Campus at: avinyard@theroads.church

KIDZ CREW DIRECTORY

Roads Kidz Pastor

Charla Lewis

Norris City

Roads Kidz Director - Jill Bunfill

Kidz Administrative Assistant - Amber Carroll

Kidz Worship - Brenna Miles

Kidz Check-In/Service Coordinator - Penny Gunter

1yr olds - Kristin Pollard

2-3 yrs olds - Jill Bunfill and Pastor Dawn Everett

4yrs-Kindergarten - Alice Harms and Kati Sturgal

st-5th grade (and under 12 yrs) - Brian Haeuber, Matthew & Cassie Haeuber

Mount Carmel

Roads Kidz Director - Pastor Amy Gammon

Kidz Worship - Miranda Mason

Kidz Check-In/Service Coordinator - Dennis Hardy

1-3yr olds - Susan Tice

4yrs-5th Grade - Pastor Amy Gammon & Robin Beard

Carlinville

Roads Kidz Director - Amy Box